DENTRIXASCEND

Release Notes: August 24, 2021 (Prod 379)

The product update released August 24, 2021 brings many new tools and enhancements to the Dentrix Ascend feature set. A new Statement Submission Report will help you track billing statements sent. There are updates to the Day Sheet and the Deposit Slip Report. You will find exciting changes to the clinical chart, the patient ledger, and more!

Revenue Cycle Management

Statement Submission Report

This update introduces a new standard report which provides insight into your billing activity. The Statement Submission Report summarizes or details the patient statements you sent electronically or printed during a given time frame. To open the report, select **Home > Statement Submission Report**.

Statement Submiss	sion Report		Dent	trix Ascend Account F	Portal Print
Filters	Statement Submission Report for 08/01/2021 - 08/12/2021 Collapse Locations				
Locations	▼ Lee Dental of Clear Lake				
✓ All	Date & Time	Statement Type	Patient	Generated From	Balance
Lee Dental of Clear Lake All locations selected	 Electronic eStatements (0) 				
Date Range	▼ Printed in Office (190)				123,898.40
08/01/2021 - 08/12/202 🛞	08/12/2021 2:54 PM	Guarantor	Andy Zimmerman	Billing Statements	72.20
	08/12/2021 2:54 PM	Guarantor	Larry Woodruff	Billing Statements	1,328.00
	08/12/2021 2:54 PM	Guarantor	Robin Weber	Billing Statements	377.00
	08/12/2021 2:54 PM	Guarantor	William White	Billing Statements	77.10
	08/12/2021 2:54 PM	Guarantor	Lynn Whitaker	Billing Statements	10.00
Search Reset	08/12/2021 2:53 PM	Guarantor	Diane West	Billing Statements	1,045.65

The report selects a month-to-date date range by default. Click the **Date Range** field to make other selections. Select the locations to include in the report and click **Search** to run the report.

The report begins with a summary for each of three statement types: Electronic Statements, Printed in Office, and Printed and Mailed for Me. Note that **this release does not include the Print and Mail for Me feature**, which we will announce in a future update.

Statement Submission Rep	port for 08/01/2	021 - 08/1	2/2021 Colla	apse Locations
▼ Lee Dental of Clear Lake				
Date & Time	Statement Type	Patient	Generated From	Balance
Electronic eStatements (380)				234,767.20
Printed in Office (190)				123,898.40
▶ Printed & Mailed for Me (0)				

The count shown in parentheses after the statement type name is how many billing statements you generated or printed during the selected time frame. The **Balance** column shows the sum of the "Please Pay This Amount" values in all the included billing statements.

To see a list of the individual billing statements for any of the types, click the expansion arrow next to the type name.

Sta	tement Submission	Report for 08/0	01/2021 - 08/12	2/2021	Collapse Locations
•	Lee Dental of Clear La	ke			
	Date & Time	Statement Type	Patient	Generated From	Balance
×	Electronic eStatements (380)				234,767.20
•	Printed in Office (190)				123,898.40
	08/12/2021 2:54 PM	Guarantor	Andy Zimmerman	Billing Statements	72.20
	08/12/2021 2:54 PM	Guarantor	Larry Woodruff	Billing Statements	1,328.00
	08/12/2021 2:54 PM	Guarantor	Lynn Whitaker	Billing Statements	377.00

If there are more than 100 statements in a section, a **Show More** link at the bottom loads more statements.

The **Generated From** column tells you where you generated the statement, whether it was from the billing statements generator, the patient walkout, or a patient's individual statement.

You can print this report. Statement rows print either collapsed or expanded depending on their state at the moment you click **Print**.

The Statement Submission Report includes a link to the **Dentrix Ascend Account Portal**. Although the link is active now, its value will come in a future release when the purpose of visiting the portal will be to

pay for Printed & Mailed for Me statements. The portal has instructions for account creation. After you create an account, you will be able to view the statements printed for you and pay for that service.

Billing Statement Enhancements

This update improves the usability of the options to print or send statements. This is in preparation for the upcoming Print and Mail for Me option. The **Actions** menu button now contains all the checkboxes, switches and flyouts that you previously used to send statements.

Billing Statement		×
Statement start date:	Statement view:	
From last zero balance	Guarantor view	
Other	Patient view	
O Walkout (today only)		
Statement message: 🗿		
 Include credit card payment of 	options Include location abbreviation	
Include credit card payment of Include due date as 09/12/2 Actions Cancel	2021 3	
Include credit card payment of Include due date as 09/12/2 Actions Cancel	Add to Patient Connection	
Include credit card payment of Include due date as 09/12/2 Actions Cancel Print	Add to Patient Connection	
 Include credit card payment of Include due date as 09/12/2 Actions Cancel Print Send eStatement only 	Add to Patient Connection	

	 Add to Patient Connection Send eStatement 	
Print 🔸		
Send eStatement only	Print	
Actions Cancel		

This update brings a simplified workflow for sending electronic statements. Previously we recommended you immediately print statements for patients who could not receive electronic statements. When you use **Send eStatement only**, a new **Billing Statements to Print** box automatically pops up with a list of patients for whom you cannot send an electronic statement. This saves you from having to re-run the billing statement generator.

Billing Statements to Print				
Warning. Electronic statements could not be sent to 3 guarantors, due to the lack of a valid email address and/or mobile number. No records have been added to Patient Connection.				
Guarantor Name Ba	llance			
Cervantes, Nemesio 6	93.00			
Chart, Pat 2	270.00			
Chiltepin, Isaac 3	68.00			
Actions Cancel				

The list automatically selects all the patients who couldn't receive an eStatement, ready to go to the **Print** action. You can deselect individual patients for whom you do not wish to print.

This update includes a small improvement to the presentation of the electronic statement itself. The statement is now grouped into visits to make it easier to read.

DATE	DESCRIP	SCRIPTION					NAME	AMOUNT	BALANCE
09/25/2020	Credit Car	redit Card Payment \$195.00* F					Abrams	-38.25	-652.90
09/26/2020	D1110 - P	rophylaxis - Adult [SOJC]			Harrison	(Harry) Abrams	65.00	-587.90
09/25/2020	Full Paym	ent Courtesy \$9.75				Harrison	(Harry) Abrams	-9.75	
09/25/2020	Credit Car	d Payment \$195.00*				Pamela A	Abrams	-55.25	-652.90
09/26/2020	D1110 - P	rophylaxis - Adult [SOJC)]			Jason Ab	orams	65.00	-587.90
09/25/2020	Full Paym	ent Courtesy \$9.75			Jason Abrams		-9.75		
09/25/2020	Credit Car	d Payment \$195.00*				Pamela Abrams -			-652.90
02/17/2021	D0150 - C	omprehensive Evaluatio	n [SOJO]			Brody Ab	rams	1,500.00	847.10
	[SOJO] L	ocation							
(*) = Paymen	tents have been split between more than one visit. (**) = Pending insurance payment.								
BALA 0-30 D	NCE	CE BALANCE BALANCE BALANCE TO NYS 31-60 DAYS 61-90 DAYS 90+ DAYS BAL					ESTIMATED INSURANCE	1	PATIENT
0.0	00	0.00	0.00	2,028.70	2,028	3.70	333.00	1	,695.70

The Patient Connection page now includes colored status icons in the **Delivery** column. This will be particularly useful to show you which electronic statements are In Progress or Failed to be delivered.

Patient Co	onnection						
Statements	Text Messages				Success	▲ In Progress ▼	Failed
Date 🝦	Statement Type 🖕	Patient ¢	Delivery	Total Balance	Patient Portion 💠	Please Pay 👙	Att.
08/12/2021	Guarantor	Andy Zimmerman	• Print	72.20	72.20	72.20	0
08/12/2021	Guarantor	Andy Zimmerman	• Print	72.20	72.20	72.20	0
11/03/2020	Guarantor	Andy Zimmerman	Print	72.20	72.20	72.20	

Clinical

Charting Symbol Priority Update

In the past, certain charting symbols for newer conditions and procedures were hidden behind charting symbols for older conditions and procedures. This update features a new priority order for charting symbols to ensure that the most recent conditions and procedures are visible in the Patient Chart. The following sections give examples of where you will see changes to the layering of charting symbols.

Completed Procedures and Existing Procedures

With this update, most <u>completed procedures</u> overlay <u>existing procedures</u>. Some exceptions are pins, posts, sealants, and apicoectomies.

Example: There is an existing occlusal amalgam restoration on tooth 1. The doctor removes the existing amalgam restoration and replaces it with a MOD composite restoration. In the Chart, the completed procedure will overlay the existing procedure.



Procedures and Conditions

Here are some rules for the layering of charting symbols when procedures and conditions are charted on the same tooth.

- <u>Treatment planned procedures</u> overlay <u>conditions</u> despite the posted dates.
- <u>Conditions</u> always overlay <u>existing procedures</u>.
- <u>Conditions</u> overlay <u>completed procedures</u> when the conditions have a more recent date.
- If a <u>condition</u> and a <u>procedure</u> have the same date, the procedure will overlay the condition.

Appointment Handling When Moving Procedures Between Cases

If you are working with a patient that requires multiple visits for treatment-planned procedures, you may need to move those procedures between visits or even treatment cases. When this happens, it may cause you to move all the scheduled procedures out of an appointment you have scheduled for the patient.

In the past, when you moved all scheduled procedures out of an appointment, that appointment was deleted from the Calendar. This led to some frustration when patients showed up for their previously scheduled appointments and there was no record of those appointments in the schedule.

With this release, when you move all scheduled procedures out of an appointment, Dentrix Ascend keeps the empty appointment on the Schedule with a note that the procedures initially scheduled for that appointment were moved to another appointment.

Scheduling Treatment Planned Procedures

When you create a new appointment, you can click **Add Tx Planner** to add procedures from the treatment plan.

Cale	ndar Today 🔺 🕨 A	ugust 2021 🔹	1w ▶ 1m ▶ 6m ▶ Pinboard View ▼ Actions ▼ Print ▼
Q			Wednesday 18 Production Totals
			Candice Bentley
	DDS 2		12/01/1989 (31 years old) Preferred Days [None]
8 AM		8 AM	Preferred Times [None]
10		10	Chart Ledger Ix Planner
30		30	Appt Contact Info Rel. Appts Med. Alerts Lab Case
40		40	Status Forms (5)
9 AM	Candice Bentley	9 AM	Unconfirmed Schedule
10	9:00 AM	10	ASAP Needs Follow-up Premedicate
30		30	
40		40	Procedure(s) 0 selected * Other
50 10 AM		50 10 AM	Procedure search vreason here
10		10	Add Tx Planner
20			Land the second se
40		40	Operatory * Appointment Provider * Additional Provider
50		50 11 AM	DDS 2 🗸 -Select- 🗸 [None] 🗸
10		10	Date Time Length (hh:mm)
20 30		20 30	Save Cancel

Attach Tr	Attach Treatment Plan						
 Unassig 	ned procedures						
•	Date	Code	Th	Surface	Description	Appointment	
	08/09/2021	D2390	TH: 16		Anterior Resin	08/24/2021 9:00 AM	
	08/09/2021	D2160	TH: 14	MOD	Amalgam 3 S	08/19/2021	
	08/09/2021	D2150	TH: 15	MO	Amalgam 2 S	9:00 AM	
Update ap	Cancel						

If you add procedures to the new appointment that have previously been scheduled for a different appointment, Dentrix Ascend will prompt you to confirm the change. You will see which appointments will be left empty (be left with no scheduled procedures) and which appointments will be updated (include procedures other than those you moved).



By default, Dentrix Ascend will save the empty appointment and add this note to the **Other** field: "The procedure(s) scheduled initially were moved to another appointment dated [XX/XX/XXXX]".

Cal	lendar Today Au	gust 2021 •	▼ 1 w ▶ 1 m ▶ 6 m ▶ Pinboard View ▼ Actions ▼ Print ▼
Q			Tuesday 24 Production Totals
			Candice Bentley
	DDS 2		Preferred Days [None]
50		50	Preferred Times [None]
8 AM		8 AM	Chart Ledger Tx Planner Show production
10		10	Appt Contract Info Dol Appto Mod Alarta Lab Caso
20		20	Appt Contact Into Rei. Appts Wied. Alerts Lab Case
40		40 _	Status Forms (5)
50		50	I Unconfirmed Schedule
9 AM	Candice Bentley	9 AN	
10	9:00 AM	10	ASAP Needs Follow-up Premedicate Pinned
20	The procedure(s) scheduled initially	20	Dragodyra(a) 0 calested *
40	Show production	40	
50		50	Procedure search
10 AM		10 AM	м
10		10	Add Tx Planner
20		20	
30		30	Operatory * Appointment Provider * Additional Provider
50		50	DDS 2 V Bert - Wombert Halsted V [None] V
11 AM		11 AM	M Date Time Length (hh:mm)
10		10	Save Cancel Delete
20		20	

Calenc	lar Today 🖌 Augu	st 2021 ▼ 1 w ▶ 1 m ▶ 6 m ▶ Pinboard View ▼ Actions ▼ Print
Q		Tuesday 24 Production Totals
		Candice Bentley
	DDS 2	12/01/1989 (31 years old) Preferred Days [Non
50		50 Preferred Times (Non
8 AM		8AM Chart Ledger Tx Planner Show production
10		
20		20 Appt Contact Info Rel. Appts Med. Alerts Lab Case
40		40 Status Forms (5)
50		50 Unconfirmed Schedule
9 AM	Candice Bentley	9 AN
10	9:00 AM	10 ASAP Needs Follow-up Premedicate Pinned
30	The procedure(s) scheduled initially	20 Procedure(s) 0 selected * Other
40	Show production	40 Presedure search The presedure(a) scheduled initial
50		50
10 AM		10AM
10		
30		30 Operatory * Appointment Provider * Additional Provider
40		40 DDS 2 Reft Wombert Halsted X [Nona]
50		50 DD32 V Dert Wombert Haisted V [None]
11 AM		11 AM Date Time Length (hhrmm)
20		20 Save Cancel Delete

Empty appointments will not be deleted from the schedule unless you click **Delete.**

Scheduling Recare

You will also see a confirmation message when you are scheduling recare procedures that had previously been attached to another appointment.

Calend	ar Today 🔹 Februa	ary 2022 ▼ 1 w ▶ 1 m ▶ 6 m ▶ Pinboard View ▼ Actions ▼ Print ▼
Q		Monday 7 Production Totals
		Candice Bentley
8	DDS 2	12/01/1989 (31 years old) Preferred Days [None]
50 8 AM		50 8AM Chart Ledger Tx Planner
10 20		10 Appt Contact Info Rel. Appts Med. Alerts Lab Case
40		40 Status Forms (5)
9 AM 10 20	Candice Bentley 9:00 AM	9AW Schedule 9AW ASAP 10 ASAP Premedicate
30 40		30 Procedure(s) 0 selected * Other 40 Procedure search type a reason here
10 AM		IDAM RECARE DUE DATE APPOINTMENT 10 PROPHY
20 30 40		20 30 Operatory * Appointment Provider * Additional Provider 40
50 11 AM		50 DUS 2 -select- INonej 11 AM Date Time Length (hh:mm)
10 20		20 Cancel

Attach Recare	×				
Are you sure you would like to attach the selected Recare procedure(s) to the current appointment?					
This action will update the patient's other Recare appointment(s) listed below and will affect the scheduled production amount for that day(s):					
02/11/2022 9:00 AM - will remain empty in the Calendar					
Attach to This Appointment Back to Calendar					

Scheduling Treatment Planned Procedures and Recare

If you are adding previously scheduled recare and treatment planned procedures to a new appointment, the confirmation message will note the changes for all affected appointments.

Attach Treatment Plan & Recare				
Are you sure you would like to attach the selected Treatment Plan and Recare procedure(s) to the current appointment?				
This action will update the patient's other Treatment Plan and Recare appointment(s) listed below and will affect the scheduled production amount for that day(s):				
Treatment plan appointment(s)				
 08/18/2021 9:00 AM - will be updated 08/19/2021 9:00 AM - will remain empty in the Calendar 				
Recare appointment(s)				
• 02/11/2022 9:00 AM - will be updated				
Attach to This Appointment Back to Calendar				

Treatment Planner and Progress Notes Section

You will also see a confirmation message in the Treatment Planner and the Progress Notes sections to notify you when deleting a procedure will leave an appointment empty.

Chart Progress Notes Quick Exam Perio procedure?	
Deleting this procedure will also leave the following appointment empty:	
Move To • 08/24/2021 9:00 AM	
or drag to existing cases in the list below This action can't be undone.	mont a
▼ Active 0	ient 🤟
Unassigned Bert 223.00 08/19/2	D21 ×
➤ Completed 0 II 08/09/2021 D2150 15 MO Amal Bert 179.00 9:00 A	M ×
▶ Rejected 0 III 08/09/2021 D2390 16 Anteri Bert 260.00 98/24/2 9:00:A III 08/09/2021 D2390 16 Anteri Bert 260.00 98/24/2	021 M Č

Scheduling

Provider ID Added to Routing Panel

This update adds a new **Provider** field to the Chair and Checkout statuses in the routing panel.

Chair					I	1 🔺
9:00 AM	1hr (LDD2)	Chair			Checkout	-
	Kathy Adler 05/24/1963 (58) Text messages		CrnRes	Bs		
Enter a	ppointment note					
Code	Description	Р	rovider	_	Status	
D2721	Resin/Base Crown		LDD2	~	Complete	
	Th: 29				•	

The purpose of this field is to allow you to easily assign the correct provider to any procedure in the appointment. By default, this field lists the provider associated with the appointment, but you can update the field to show who actually performed the procedure in real time.

If you need to make a change to a treatment-planned procedure, simply click the dropdown and select from the provider list. For appointment procedures, when you select a different provider from the list a **Change & Save Provider** pop-up asks you to confirm the change and complete that procedure.

Checkout		2 🔺
10:00 AM 1hr (LD	D2) Checkout	Complete 👻
Jerry E 05/08/	Abramson Amalg1 1975 (46)	Ŧ
Medical Alert	Change & Save Provider	
medicate need	Are you sure you want to cha this provider?	ange and save
Enter appointi	To save the selected provide complete the corresponding	r, you have to procedure.
Code Descr	Change & Complete	Cancel
D2140 Amalg	am 1 Surface GDDS 🗸	Post

Things to Know about Changing Providers

- The **Provider** field also appears in the **Post Procedures Complete** box if you make use of the **Complete All** feature, and in the procedure completion confirmation pop-up.
- You cannot use the routing panel to change the provider for completed procedures.
- If the appointment includes multiple procedures, you can only change one procedure at a time (no group changes).
- For treatment-planned procedures, if you change the provider in the patient Progress Notes, that change automatically updates the routing panel. The opposite is also true: updating the provider in the routing panel automatically updates the Progress Notes.
- Your user role must have the **Edit Patient Procedure** right to use this feature.

Patient Information

Discount Plan Expiration Field

This update continues our progress towards a new discount plan type. In this phase, we added a new switch to the Ledger Rules tab of the Ledger Options page.

Ledger Options					
Transaction Types Ledger Rules					
Transaction Locking Transaction lock is currently enforced for all transactions with dates that are prior (or equal to) 07/14/2021	Insurance Estimates & Write-Offs Automatically post contracted write-offs when claims are created Yes				
Specify the method to use for locking transactions Automatically lock transactions for posting/editing/deleting that are older than 30 + - days Other Require reason(s) for transaction revision Yes					
Save Cancel	Require expiration date for discount plans ()				

Toggle the **Require expiration date for discount plans** switch to Yes to require a team member to set an expiration when they assign a patient to the basic uninsured discount plan and fee schedule combination. The default setting on this switcher is No. The expiration date still has no actual effect upon the discount plan; this is merely a preparatory addition.

Reporting

Day Sheet Enhancements

Updated Estimated Net Production Calculation

You now have the option to include charge adjustments and unapplied credit adjustments in the calculation of Estimated Net Production in the Day Sheet.

Day Sheet Report					
Filter					
Locations					
All					
✓ Lee Dental of Clear Lake					
No other locations are selected					
Select Locations					
Include Summary (1)					
Date Range					
08/06/2021-08/06/2021 🛞					
Run By Transaction date					
Include in Estimated Net Prod.					
Charge adjustments					
Unapplied credit adjustments					
Report Type					
Search Reset					

For example, in this patient's Ledger, there is a charge adjustment, a credit adjustment, and some unapplied credit.

Ledger						Pati	ent. By statement. A	Il history View -	
Payment (-) 💌	Procedure (+) Charge	e (+) Adjustment	Credit (-) Adjustme	ent ? 🖃	Primary Guarar	tor: Candice Bent	Patient Walkout	
Unapplied Credits	Unapplied Credits 0 - 30 31 - 60 61 - 90 91+ Balance 1 Insurance Portion Write-Off Adjustment 1 Patient Portion								
-50.00	<u>1.25k</u> + 0.00	+ 0.00 + 0.00	0 = <u>1.20k</u> -	- 0.00	- 0.00	=	<u>1.20k</u>		
Expand All								Balance \$1,200.00	
Transaction Date	Modified Date	Code	Description			Provider	Amount	Running Balance	
08/16/2021			Balance Forward					0.00	
08/16/2021	08/16/2021	D2933	Steel Crown w/ Re	sin Window Th: 6 🏹		Bert	1,000.00	1,000.00	
▶ 08/16/2021	08/16/2021	Adj	Charge Adjustmen	it		Bert	600.00	1,600.00	
08/16/2021	08/16/2021	Adj	Credit Adjustment	\$400.00			-350.00	1,250.00	
▶ 08/16/2021	08/16/2021	Adj	Credit Adjustment	\$400.00			-50.00	1,200.00	

If you run the report without including these adjustments, it looks like this:

Day Sheet Report					
Filter	Day Sheet				
Locations	 Location - Location Totals 				
✓ Location	Report Type	Current			
Include Summary 🕕	Procedure Charges	1,000.00			
Date Range	Entered Payments	0.00			
08/02/2021-08/02/2021	Applied Payments ()	0.00			
Run By	Unapplied Payments	0.00			
Transaction date Modified date	Entered Credit Adjustments	-400.00			
	Applied Credit Adjustments 🕕	-350.00			
Include in Estimated Net Prod. 🚺	Unapplied Credit Adjustments	-50.00			
Charge adjustments	Charge Adjustments	600.00			
	Charges Billed to Insurance	0.00			
Report Type	Estimated Insurance Write-Offs	0.00			
All	Estimated Net Production	650.00			
Provider	New Patients	0			
All providers ×	Patients Seen	1			
	Average Production Per Patient	1,000.00			
Search Reset	Average Charge Per Procedure	1,000.00			

When the adjustments are included, the report looks like this:

Day Sheet Report					
Filter	Day Sheet Location - Location Totals				
Locations					
✓ Location	Report Type	Current			
	Procedure Charges	1,000.00			
Date Range	Entered Payments	0.00			
08/02/2021-08/02/2021	Applied Payments 🌖	0.00			
Run By	Unapplied Payments	0.00			
Transaction date	Entered Credit Adjustments	-400.00			
Modified date	Applied Credit Adjustments ()	-350.00			
Include in Estimated Net Prod. ()	Unapplied Credit Adjustments	-50.00			
Charge adjustments Linapplied credit adjustments	Charge Adjustments	600.00			
	Charges Billed to Insurance	0.00			
Report Type	Estimated Insurance Write-Offs	0.00			
All	Estimated Net Production	1,200.00			
Provider	New Patients	0			
All providers ×	Patients Seen	1			
	Average Production Per Patient	1,000.00			
Search Reset	Average Charge Per Procedure	1,000.00			

Tooth and Surface Information for Deleted Procedures

If you delete a procedure, the tooth and surface information will now be included in the deleted record in the Day Sheet.

Day Sheet					С	ollapse All	Print
 Location - L 	ocation Detai	ls					
Transaction 🔶 Date	Modified Date \Rightarrow	Patient Name 🛊	Code	Description	Charges	Credits	Provider
08/02/2021	08/02/2021 *	Kathy Jones	Adj	Credit Adjustment		-400.00	
08/02/2021	08/02/2021	Kathy Jones	Adj	Charge Adjustment	600.00		jax
08/02/2021	08/02/2021	Kathy Jones	D2140	Amalgam 1 Surface Th: 6 (MD)	0.00		jax
08/02/2021	08/02/2021 *	Kathy Jones	D2933	Steel Crown w/ Resin Window. Th: 6	<u>1.00k</u>		jax
Total 🕕					1.60k	-400.00	

Display Patient Names in the Deposit Slip Report

This update enhances the Deposit Slip Report by adding patient names to the report. The main benefit of this change is that now you can see the patients included in a bulk insurance payment. Dentrix Ascend assumes that payments sharing the same check number, carrier, and transaction date are part of the same bulk insurance payment.

Deposit Slip Repor	t			Print			
Lee Dental of Clear La	ke		Transaction date period: 08/13/2021-08/13/2021				
Insurance Check Payments Collapse rows							
Transaction Date \rightarrow Patients	Carrier Name	Bank	Check #	Amount			
• 08/13/2021	Denti-Cal		26263	144.00			
• 08/13/2021	Ameritas		001626747	375.00			
Kathy Adler				120.00			
Patsy Brandt				83.00			
Teresa (Teresa) Barry				172.00			
2 items				Total 519.00			
				Subtotal 519.00			

If an insurance carrier pays for multiple claims with one check, the payments applied to each claim show as individual line items in the expanded view of the report.

Payment rows print either collapsed or expanded depending on their state when you click Print.

Denti-Cal Reporting Enhancements

The following enhancements only affect practices in California working with Denti-Cal.

This release features additional enhancements to Denti-Cal Reports in the Inbox.

Inbox	
Messages Online Payments Denti-Cal Reports 6	
Denti-Cal Reports View •]
Search by File Name, Q Search by Date: M/D/YY or YY	Select a report from the list on the left to display its contents
▼ Today	Select a report from the list on the left to display its contents.
Dentical_959_202173211740 08/04/202	
Yesterday	
► Monday	
▶ Sunday	
► Last week	
► Two Weeks Ago	
► Three Weeks Ago	
 Four Weeks Ago 	
▶ Older	

To view Denti-Cal Reports, you must have the **Review Denti-Cal Reports** right. To manage the reports, you must have the **Manage Denti-Cal Reports** right.

Filter the Report List

Dentrix Ascend initially only displays Denti-Cal reports within the past four weeks. This is to help decrease loading times. Still, the list of reports may be quite long. This release introduces several ways to filter and search the list to find the report you are looking for.

Search by File Name, Patient Name, or Other Piece of Information

Use the Search by File Name field to search for a specific file name, patient name, report type, or other piece of information. Dentrix Ascend will show you a list of all the reports within the past four weeks that contain the piece of information you searched for.

Denti-Cal Reports	View 🔻
Search by File Name, Q	Search by Date: M/D/YY or YY $ {\bf Q}$

Search by Date or Time Range

Use the Search by Date field to filter the report list by a specific date or time range. Dentrix Ascend will show you a list of all the reports that fall on the date or within the time range you search for. The limit for the time range is 30 days.

Venti Gai Neporta		ew 🔻
Search by File Name, Q	Search by Date: M/D/YY o	r YY Q
▼ Today	07/01/2021 - 07/31/2021	1
Dentical_959_202173	Today	/2021
Yesterday	Yesterday	1
Monday	Last 7 Days	4
Sunday	This Month	1
Last week	-	2
Two Weeks Ago	Last Month	
Three Weeks Ago	Specific Date	
Four Weeks Ago	Custom Range	

Search for Older Reports

As stated above, the report list initially shows reports within the last 4 weeks. To search for a report that falls outside of that window, you will need to use the Search by Date field. To reduce loading time, be specific with your search parameters. Use both of the Search fields to narrow your search further.

ECKY Q	07/29/2021 - 08/04/2021	۲		R	EPORT	ID:	1629	80502 CP-0-	OR1011 959-P	17080	CAME	D 870 ENTI-	42699 CAL	99665	5165
Dentical 959 202173:	07/29/2021 - 08/04/2021			Sta	art da	te					Er	nd dat	e		
Dentical 959 202173	Today			JUI	NE 20	21		•	4		JUL	NE 20	21		٠
Dentical_959_202173:	Vesterday	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
Dentical_959_2021732	resteriday	30	31	1	2	3	4	5	10	-	1	2	3	4	5
Dentical_959_202173	Last 7 Days	13	14	15	16	17	18	19	13	14	15	16	17	18	19
Dentical_959_202173	This Month	20	21	22	23	24	25	26	20	21	22	23	24	25	26
Dentical_959_202173	Last Month	27	28	29	30				27	28	29	30	1	2	3
Dentical_959_202173	Specific Date								-4	5	б	7	8	9	10

Denti-Cal Rep	orts		View 🕶	Dentical_9	59_2021732	11937	Unr	esolved Clain	ns	Search Patient/Clain	ns Q Print
BECKY	٩	06/01/2021 - 06/	30/2021 🛞	*CPSRPT01571 REPORT ID: PERIOD ENDI	62980502DR1011170 CP-0-959-P NG: 10/10/17	080CAMED 87042 DENTI-CA PROVIDER/SV	699966551 L C OFC	6531	RUN ON: 10/1 PAGE:	10/17	
Dentical_959 Dentical_959	2021732 _2021732	11937 211942	06/28/2021 06/07/2021	PROGRAM ID:	DC896985	. DOCUMENT RED	ECTIONS .				
				PROV/SVC OR NPI	PROVIDER DCN	RECIPIENT LAST	NAME FIRST	D SSN/CIN T OR MEDS	BASE DCM	RSN N CD	
				1881766848 PROVIDE	R/SERVICE OFC TOT	TALS	DECKY	c		A	

Search for Outstanding Claims

Once you have found the correct Denti-Cal report, you can associate that report with a patient insurance claim. Use the Search Patient/Claims field to search all outstanding Denti-Cal claims in your practice. Type a patient's name. Then select a claim from the list.

Dentical_959_202173211937 O6/01/2021 - 06/30/2021 Patient DOB Service Date Subscriber ID Insurance Plan Amount Billed Blue, Matt 01/01/1970 08/02/2021 2345 Postal Workers 275. Dentical_959_202173211942 06/07/2021 06/07/2021 2345 Postal Workers 248 PROV/SVC PROV/DER RECIPIENT NAME D SSN/CIN RSN OR NPI DCN LAST FIRST T OR MEDS BASE DCN CO 1881766848 739544722 GXOXX JXOXX C A A PROVIDER/SERVICE OFC TOTALS A INVALID PROVISVC OFC 1 B INVALID PROVISULE 0FC 1 B 1MVALID PROVISULE 0FC TOTALS A INVALID PROVISULE 0FC B B F B B PROVIDER ASERVICE OFC TOTALS A INVALID PROVIDER NAME B B E B B B B B B INVALID PROVIDER NAME B B B B B B B B B B	Denti-Cal Reports	View -	Dentical_95	59_20217321	11937	Un	resolved Claims	blue	Print
BECKY Q 06/01/2021 - 06/30/2021 C 2345 Postal Workers 275 Dentical_959_202173211942 06/07/2021 06/07/2021 C 2345 Postal Workers 248 Dentical_959_202173211942 06/07/2021 06/07/2021 C C A PROV/SVC PROVIDER RECIPIENT NAME 0 SSN/CIN RSN PROVIDER/SERVICE OFC TOTALS A INVALID PROV/SVC OFC 1 B INVALID PROV/SVC OFC 1 B INVALID PROVIDER/SERVICE OFC TOTALS A INVALID PROVIDER/SERVICE OFC TOTALS A INVALID PROVIDER/SERVICE OFC TOTALS A INVALID PROVIDER/SERVICE OFC TOTALS A INVALID PROVIDER/SERVICE OFC TOTALS A INVALID PROVIDER/SERVICE OFC TOTALS A INVALID PROVIDER/SERVICE OFC TOTALS A INVALID PROVIDER MANE IIII A B B B INVALID PROVIDER MANE IIII A B B B B B B B INVALID PROVIDER MANE IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII		Vien v	Patient	DOB	Service	e Date	Subscriber ID	Insurance Plan	Amount Billed
Dentical_959_202173211937 06/07/2021 Dentical_959_202173211942 06/07/2021 PROV/SVC PROV/DER RECIPIENT NAME Dentical_959_202173211942 06/07/2021 PROV/SVC PROV/DER RECIPIENT NAME Dentical_959_202173211942 06/07/2021 PROV/SVC PROVIDER RECIPIENT NAME Dentical_959_202173211942 06/07/2021 PROVISUC PROVIDER Dentical_959_202173211942 06/07/2021 PROVISUC PROVIDER Dentical_959_202173211942 06/07/2021 Dentical_959_20217321942 06/07/2021 PROVIDER/SERVICE PROVIDER Dentical_959_2021 2345 PROVIDER/SERVICE 0 Dentical_959_2021 2345 PROVIDER/SERVICE 0 PROVIDER/SERVICE 0 PROVIDER 10 PROVIDER 0 PROVIDER 0 PROVIDER 0 DENTICE 0	BECKY Q	06/01/2021 - 06/30/2021 📀	Blue, Matt	01/01/1970	08/02/	2021	2345	Postal Workers of CA	275
PROV/SWC PROVIDER RECIPIENT NAME D SSN/CIN RSN OR NPI DCN LAST FIRST T OR MEDS BASE DCN CD 1881766848 739544722 GXXXX C A PROVIDER/SERVICE OFC TOTALS A - INVALID PROV/SVC OFC : 1 B - INVALID PROV/CH 0 C - INVALID PROV/CH 0 D - BATCH REJECTED 0 E - RECORD COUNTS MISMATCH 0 F - INVALID PROVIDER NAME 0 H - SECOND NGA ISSUED 0	Dentical_959_202173 Dentical_959_202173	211937 06/28/2021 3211942 06/07/2021	Blue, Becky	02/02/1970	08/03/	2021	2345	Postal Workers of CA	248
PROVIDER/SERVICE OFC TOTALS A - INVALID PROV/SVC OFC : 1 B - INVALID C/H : 0 C - INVALID PROV/CH : 0 D - BATCH REJECTED : 0 E - RECORD COUNTS MISMATCH : 0 F - INVALID PROVIDER NAME : 0 G - DUPLICATE DOCUMENTS : 0 H - SECOND NOA ISSUED : 0			PROV/SVC OR NPI 1881766848 7	PROVIDER DCN 739544722	RECIPIENT LAST GXXXX	NAME FIRST Jxxxx	D SSN/CIN T OR MEDS BA	RSN SE DCN CD	
A - INNALID PROV/SVC OFC : 1 8 - INVALID C/H : 0 C - INVALID PROV/CH : 0 D - BATCH REJECTED : 0 E - RECORD COUNTS MISMATCH : 0 F - INVALID PROVIDER NAME : 0 G - DUPLICATE DOCUMENTS : 0 H - SECOND NOA ISSUED : 0			PROVIDER	X/SERVICE OFC TOT	ALS				
			A - 10 8 - 11 C - 11 D - 62 E - 62 F - 11 G - 00 H - 52	NALID PROV/SVC O NALID C/H NALID PROV/CH NCH REJECTED GCORD COUNTS MISM NALID PROVIDER N PRICATE DOCUMENT: CCOND NOA ISSUED	FC : 1 : 6 : 6 : 6 ATCH : 6 ATCH : 6 S : 6 : 6 : 6				

The Denti-Cal Report patient dialog appears. You have two options in this dialog.

Denti-Cal Report - Becky Blue	×
What would you like to do for this report?	
Copy Report to Document Manager Warning. This report must include only the selected patient's claim Information. No other patients should be listed on the report.	n
Continue Cancel	

• Select View Claim Detail to view the Claim Detail so that you can add a status note to the claim.

Claim Detail - Be	ecky Blue (Primar	y) \$248.00				×
Procedures	General Claim In	fo Attachments	Status/Notes			
Status SENT					Sent 08/03/2021	Created 08/03/2021
Payer Claim Reference	#					
	Replac	e Claim Void C	laim			
Notes						Add Note
Date & Time	Source	Note				
08/04/2021 8:30 PM	kbowman	Denti-Cal	report received. File name:	Dentical_959_202173211937	I	0 🗸
08/03/2021 6:10 PM	Data Services	Electronic	Claims Processing Star	ted.		
08/03/2021 6:10 PM	Ascend	Claim Sub	mitted Electronically.			
08/03/2021 6:10 PM	kbowman	Claim sub	mitted			
Save Resubn	nit Print Ca	ancel				Delete Claim

• Select **Copy Report to Document Manager** to add the selected Denti-Cal report to the patient's Document Manager. This action takes place in the background. You will see a green success message when this action is complete. Navigate to the Document Manager to view the file.

Document Manager		Q Search X
2 Documents for Becky Blue	Upload Scan	Edit Export Delete
Dentical_959_202173211912 No Tags	Dentical_959_202173211937 No 7ags	

Warning: Sometimes Denti-Cal reports contain information on multiple patients. Make sure that the report you are attaching only contains information on the selected patient.

After you select one or both of the checkboxes, click **Continue** to open the Claim Detail window or to copy the report to the Document Manager.

Denti-Cal Report - Becky	Blue ×
What would you like to do for View Claim Detail Copy Report to Documen	or this report? t Manager
Warning. This report must in information. No other patient	lude only the selected patient's claim should be listed on the report.
Continue	

Link to Unresolved Claims

There is now a hyperlink on every Denti-Cal Report so that you can quickly navigate to the Unresolved Claims report.

Denti-Cal Reports View 🔻	Dentical_959_202173211740 Unresolved Claims Search Patient/Claims C Print
Dentical_959_20217 Q Search by Date: M/D/YY or YY Q Dentical_959_202173211740 08/04/2021	*CP5RPT0157162980502DR101117080CAMED 870426999665516531 REPORT ID: CP-O-959-P DENTI-CAL RUN ON: 10/10/17 PERIOD ENDING: 10/10/17 PROVIDER/SVC OFC PAGE: 1 PROGRAM ID: DCB96985 DOCUMENT REJECTIONS
	PROV/SVC PROVIDER RECIPIENT NAME D SSN/CIN RSN OR NPI DCN LAST FIRST T OR MEDS BASE DCN CD
	PROVIDER/SERVICE OFC TOTALS
	A - INVALID PROV/SVC OFC : 1 B - INVALID C/H : 0 C - INVALID PROV/CH : 0 D - BATCH REJECTED : 0
	E - RECORD COUNTS MISMATCH : 0 F - INVALID PROVIDER NAME : 0 G - DUPLICATE DOCUMENTS : 0 H - SECOND NOA ISSUED : 0

The Unresolved Claims page includes a link back to the Denti-Cal Reports page for quick access.

Unresolved Claims 53		\$17,035.0	00			Denti-Cal F	Reports Close
• 0	Blue Cross Blue Shield of Texas	\$72.00	Delta Dental of	Michigan	(800) 524-0149		
⊳ 6	Patients	\$2,027.00	Overdue Claim				Review/Edit
• 4	Genworth Life & Health Insurance Co (GLHIC)	\$649.00	Subscriber ID Subscriber	351368057 Josh Novak	Service date Created on	05/03/2014 05/03/2014	
► 1 4	CIGNA/ EQUICOR	\$3,331.00	Birthdate	08/20/1940	Patient	Josh Novak	
• 0	Humana	\$167.00			biitiudte	00/20/1940	
• 0	Prudential Dental Organization (PDO)	\$1,675.00	Amount Rendering provider	\$ 711.00 DDS3 - Salvatore G	Status illespie (Procedures	Sent D2391(Poster	ior Resin
• 0	JLT Services Corporation	\$293.00		DDS3)		Composite 1s D2391(Poster Composite 1s), ior Resin),

Usability

Ledger Enhancements

Auto Scroll to Most Recent Transaction

When working in the Ledger for a patient with an extensive history, it can be time-consuming to find the most recent transaction. With this new release, you will be able to see the most recent transaction right after opening the Ledger.

In the Ledger, click the **View** menu, and set the transaction list to **Sort by Statement**. Then toggle the **Auto-scroll to recent transactions** switcher to Yes. Now, each time you open the Ledger, Dentrix Ascend will automatically scroll to the most recent transaction. This feature is enabled by default, but you may switch it off according to your preference. Auto scroll is not available in the Transaction date view.

G	iuarantor. B	Viejų, -						
e	Sort by			View Mode				
C	 Transa 	action date	() F	Patient				
or	 Stater 	Statement Guarantor						
	Show tran	saction history			No			
	Show tran	No						
	Auto-scroll to recent transactions Yes							
	Auto-scrol	l to recent transac	ctions		Yes			
	Auto-scrol	l to recent transac	ctions		Yes			
2	Auto-scrol	l to recent transac l e pry	ctions		Yes			
2	Auto-scrol Date rang All histo Since la	l to recent transac le ory ast "0" balance	ctions		Yes			
2	Auto-scrol Date rang All histo Since la From:	I to recent transaction ory ast "0" balance 08/06/2021	to	08/06/202	Yes			
2	Auto-scrol Date rang All histo Since la From:	l to recent transac le ory ast "0" balance 08/06/2021	to	08/06/202	Yes			

Transaction Date Sorting Order

This release features another enhancement in the Ledger. Currently, you can change the sorting order of the **Transaction Date** column from oldest to newest or newest to oldest by clicking the column header.

Transaction Date ीm	Modified 🖕 Date	Patient 🗢
05/31/2021		
• 07/01/2021	08/05/2021	Candice Bentley
• 07/01/2021	08/05/2021	Candice Bentley
• 07/01/2021	08/05/2021	

With this release, Dentrix Ascend will now remember the sorting order that you select and automatically sort the Transaction Date column according to that order the next time you visit the Ledger. Note that to be able to change the sorting order of the **Transaction Date** column, you must select Sort by Transaction date in the **View** menu.

G	Buarantor. B	y statement. Sin	ice last '	'0" balance	View 👻			
0	Sort by		View Mode					
	Transa	action date	() F	 Patient 				
or	Stater	nent	• (Guarantor 				
	Show tran		No					
	Show transaction time							
	Date range							
	All history							
	Since last "0" balance							
	O From:	08/06/2021	to	08/06/2021	1			
	Done							

No Emails to Inactive Users

In the past, inactive users were receiving account update emails when their user account information changed or the rights associated with their role changed. As of this release, inactive users will no longer receive emails when you make changes to their account or their assigned roles.

Brannan	Greenwell - L	Jser Account Ir	nform	ation			Active No
Basic Info	User Roles & Loca	tions Provider Info	Fees	Working Hours			
User Image		First Name *	M.I.	Last Name *	Is Provider	Uses time clock	
	A 57	Brannan		Greenwell	Yes	No	
and the		Username *		Inactivity Tin	neout *		
and I		DDS2			1 Hour		Ψ.
ZU		Email *		HIPAA recommends a 10 minute timeout		out	
		bgreenwell@cottonwoo	od.com				
Cartoun		Phone 1 *		Phone 2			
Select Imag	Delete	(307) 555-2754		(XXX) XXX-XXXX			



User Rights

This release includes the following user right changes:

• The **Edit Patient Procedure** right now extends to include procedure provider selection in the routing panel appointment cards.

New Learning Content

Dentrix Ascend includes access to hundreds of articles that can answer a wide variety of questions, available at any hour of the day and every day of the week. Here are some popular topics. Click a title to open the topic.

Online Booking Overview

Why make a patient wait a minute longer than necessary when they're ready to book an appointment? When you offer online booking, you give your patients the flexibility to book 24/7.

Scheduling Related Patients

By selecting any patient in Dentrix Ascend, you can quickly check to see whether related patients (i.e., a spouse, a dependent, etc.) have their next appointment scheduled.

Using the Chairside Dashboard

Using the Chairside dashboard streamlines processes and saves time so that you don't have to keep switching tabs while working on a patient.

Adding a New Patient Record

Probably the most fundamental task you will do is add a patient record. Dentrix Ascend automatically searches existing patients to help prevent duplicate records in your database.